

After-School Snack Program

Definition: *The National School Lunch Program (NSLP) offers reimbursement to Food Services to supply nutritious snacks to children participating in after-school care programs. To be eligible, an after-school care program must meet the following criteria:*

- *The purpose of the program is to provide structured, supervised care in an after-school setting.*
- *The program provides children with regularly scheduled education and enrichment activities. An eligible after-school program must be open to all and cannot limit membership for reasons other than space and security considerations.*
- *The program is operated by a school district or agency that participates in the National School Lunch Program.*
- *The school has at least 50% of the enrolled children are approved for Free or Reduced-Price Meals.*

*Please Note: The after-school snack is **not** available to athletic programs and **cannot** be served before or during a child's school day, on weekends, holidays, or during school vacation.*

Food Services: As a participating sponsor for the After-School Snack Program Food Services will:

- Provide a free nutritious snack for qualifying after-school care programs.
- Provide a Food Based Production Report with the snacks.

School Administration: To comply with all State and Federal guidelines, Food Services will need the following information to provide and account for snacks served to our students:

- To enroll in an After-School Snack Program, please complete the section below and fax to Food Services at (858) 565-6378. Submit the form at least 2 weeks prior to beginning an after-school program. A separate form must be completed for each after-school program at your site.
- Provide the number of snacks needed for your program. Meal pick-up and return will be coordinated with your cafeteria site leader.
- After snacks are served, the administrator/teacher must complete the Food Based Production Report (instructions will be provided once the program has been approved) and attach a Student Attendance Report of all students in the after school program who **received** a snack. The daily attendance roster must include the following:
 - Date
 - Student ID #, First and Last Name of each Student attending the after-school program.
- All unserved snacks must be returned to the cafeteria.
- All snacks are for students only and must be consumed in the program classroom.

Please complete and fax to (858) 565-6378. This form must be completed each school year at least 2 weeks prior to beginning a program. Upon approval the Food Services Area Manager or Cafeteria Site Leader will be in contact to begin the After-School Snack.

School Loc.# _____ School Name _____

School Contact _____

Email _____ Phone _____ ext. _____

Please list the education and enrichment activities provided during the after-school program:

Does this After-School Program operate each school Day? Yes No, if not please attach a calendar list of days the program will need snacks.

What time is the After-School Program? Start _____ End _____

Principal/Administrator Signature _____ Date _____